

CIRCULAR NO. PMSSY-03 of JULY 2014

Subject: Filling up of posts in six new AIIMS.

The Ministry has been receiving references from the new AIIMS regarding filling up of various posts. This has been examined in the Ministry and consultation with AIIMS including with AIIMS, New Delhi regarding procedures and guidelines being followed there has also been held. For streamlining the systems and procedures and also, for achieving better uniformity of systems, procedures and processes at the new AIIMS located at Bhopal, Bhubaneswar, Jodhpur, Patna, Raipur and Rishikesh, the following process is conveyed, with the approval of Hon'ble Health & Family Welfare Minister (President, AIIMS) in the nature of clarification and adherence in true letter and spirit:

1. The new AIIMS need to keep in mind that regular recruitment to faculty posts must be the first and most desirable option. No *ad hoc* appointment to faculty posts shall be done. For meeting urgent needs the option to go for contractual appointments against sanctioned posts can be explored.
2. It is clarified that the Standing Selection Committees (SSC), already constituted for the respective new AIIMS are to make recommendations in respect of regular appointments to the Faculty posts only. Appointments of faculty made in the six new AIIMS prior to the constitution of the SSC are not under the purview of the SSC.
3. **Contractual appointment to the Faculty posts.**
 - a. Contractual appointments shall only be made against sanctioned posts.
 - b. Educational qualifications and required experience for recruitment to the post on contractual basis would be the same as applicable for such posts under direct recruitment on regular basis based on AIIMS Act, AIIMS Rules & Regulations.
 - c. Reservation shall apply as per Government of India Rules/ Guidelines.
 - d. The Selection Committee for recommending contractual appointment to faculty posts would consist of Director as its Chairman, one representative of SC/ST to be nominated by the Chairman from among persons of appropriate status working in the AIIMS or some other organization of standing with approval of Chairman (as Member), one representative of minority community to be nominated by the Chairman from among persons of appropriate status working in the AIIMS or some other organization of standing with approval of Chairman (as Member), two subject experts (as Members) as prescribed in paragraph 4 of these Circular instructions, and Deputy Director (Administration) of the AIIMS as Member Secretary.
 - e. The approval of the President, AIIMS shall be obtained before making appointment on contract basis for one year. Extension for a maximum of one more year may be given with the prior approval of the President.
 - f. The process/methodology regarding receipt of application, advertisement etc. conveyed vide Ministry communication No. Z-28016/69/2013-SSH dated 4th April 2013 read with No.A.11013/01/2010 dated 6th August 2013, and, also as ratified by Institute Bodies of each new AIIMS in their 1st meetings held in October 2013, for selection and filling up the Group-A posts shall be followed.
4. **Subject Experts:** Before conducting a meeting of the SSC or Selection Committee for Contractual Appointment to Faculty Posts, a panel of experts (6 to 8 names) for each discipline will be prepared by the Director of the new AIIMS in consultation with faculties of the concerned discipline and with Director of the Mentoring Institution (AIIMS, New Delhi/ PGIMER/ JIPMER as applicable) and got approved by the President of the Institute. The Chairman of the relevant Selection Committee will pick up two experts for a particular discipline from the panel so approved by President of the Institute. The panel of experts will be valid for one year and secrecy shall be maintained by the Director of the AIIMS concerned.

 18/07/14

5. **Upper age limit** as contained in the AIIMS New Delhi Rules and Regulations shall apply till the same is amended and notified under due process.
6. **Selection Committee for Non Faculty Group-A Posts**
- Appointments shall only be made against sanctioned posts.
 - Educational qualifications and required experience for recruitment to the post would be the same as applicable for such posts under AIIMS Act, AIIMS Rules & Regulations.
 - Reservation shall apply as per Government of India Rules/ Guidelines.
 - The Selection Committee for recommending appointment to non-faculty Group A posts would consist of Director as its Chairman, Director of Mentoring Institute or his representative (as Member); DGHS, MoHFW, Gol or his representative (as Member), one representative of SC/ST to be nominated by the Chairman from among persons of appropriate status working in the AIIMS or some other organization with approval of Chairman (as Member), one representative of minority community to be nominated by the Chairman from among persons of appropriate status working in the AIIMS or some other organization with approval of Chairman (as Member), one subject expert of rank at least above the post for which appointment is to be made from among persons of appropriate status working in the Mentoring Institution or some other organization of standing, with approval of Chairman (as Member) and Deputy Director (Administration) of the AIIMS as Member Secretary.
 - The process/methodology regarding receipt of application, advertisement etc. conveyed vide Ministry communication No. Z-28016/69/2013-SSH dated 4th April 2013 read with No.A.11013/01/2010 dated 6th August 2013, and, also as ratified by Institute Bodies of each new AIIMS in their 1st meetings held in October 2013, for selection and filling up the Group-A posts shall be followed.
7. **No ad hoc appointments** shall be made in the new AIIMS.
8. These instructions are subject to ratification by the respective Institute/Governing Body of new AIIMS.


(O.P. Sharma)

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Circulation :

- DGHS, MoHFW
- Director, AIIMS, Bhopal/Bhubaneswar/Jodhpur/Patna/Raipur/Rishikesh
- Director of Mentoring Institution (AIIMS New Delhi/ PGIMER/ JIPMER)
- DDA, AIIMS, Bhopal/Bhubaneswar/Jodhpur/Patna/Raipur/Rishikesh
- FA, AIIMS, Bhopal/Bhubaneswar/Jodhpur/Patna/Raipur /Rishikesh
- MS, AIIMS, Bhopal/Bhubaneswar/Jodhpur/Patna/Raipur /Rishikesh
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